

"What is a DSS "H" number?"

The approval and assignment of an "H" ID # by the Division of Social Services is available for two types of facilities/homes licensed for children by the Division of Facility services. An "H" ID # assigned for a DFS licensed residential treatment facility or a therapeutic home is simply a mechanism implemented by the state DSS by which the county DSS is able to receive federal and/or state reimbursement for foster care payments for DSS children placed in these two types of facilities.

In order to apply, the DFS licensed facility or agency needs to MAIL

- 1.) an application for an "H" ID # (copy attached--please feel free to copy) and
- 2.) a copy of the current DFS license to the DSS:

Elsie Roane, MSW.,
Children's Services Section,
MSC 2408,
Raleigh., NC 27699-2408.

Once a number is assigned the number remains the same throughout the life of the DFS license, however, it must be updated annually, as the Foster Care Licensing System database is currently programmed for one year's duration for each facility/home entered. Therefore, on the year the DFS license continues, the agency needs only to FAX a copy of the license to 919-715-6714--being sure to write the "H" ID # on the DFS license--requesting the update--and the "H" ID # will automatically be updated.

On the year the DFS license expires/is renewed,

- 1.) an application and
- 2.) 2.) copy of the new DFS license

is again required to be submitted/mailed to the address above. This updated info is needed every other year to keep our database current. Putting the "H" ID # on the DFS license facilitates the review and reentry into our system.

Regarding reimbursement to DSS and other agencies, reimbursement is based on the amount DSS pays and enters on the child's data entry form (DSS5094). This amount can vary, sometimes it will be the Standard Board Rate (\$315 for children 0-5, \$365 for children 6-12 and \$415 for 13-and above), or it may be above the SBR. Reimbursement above the SBR is allowable under certain conditions.

If you want more info on foster care funding, please visit our web page <http://childrensservices.dhhs.state.nc.us> and look under the Policy and Planning Team and click on the "on-line manuals" and refer to Vol. 1: Children's Services Manual: Chapter IV:section 1203: Foster Care Funding. If you want to check out

training in this area, click on the Staff Development Team and look under the courses that are available. The course name is MONEY MATTERS (courses are listed alphabetically). It's a 6 hour course on foster care funding basics and is taught at regional sites across NC. If you would like to discuss further, please call Elsie Roane at 919-733-4622.